

Campus School of Carlow University  
Parent Teacher Association Meeting Minutes  
August 29, 2007

- I. Welcome
  - a. Dana Casale, President, welcomed the new families to the Campus School and welcomed the “old” families back. A huge thank you was extended to Dan Slain, past President of the PTA, for his outstanding tenure as President. Dana reviewed the Mission Statement of the PTA and explained how the membership fee is utilized. An introduction of the Board members and the agenda rounded out the welcome from the new President.
  
- II. PCR Educator
  - a. Ms. Hassett introduced the new program PCR Educator that will be utilized by all teachers to enhance communication between teachers, parents and students. This program will replace Blackboard. At this time the teacher portal is open and all of the Campus School faculty are being trained. Ms. Hassett explained that the parent portal should open in two weeks. Ms. Hassett asked and encouraged all parents to go to the Household Information link and update the contact and emergency information that was entered by Ms. Hassett over the summer. It is very important that this be done by all families. A training session on PCR Educator will take place for parents in the coming weeks.
  
- III. Dr. Anne Marie Balzano welcomed everyone back to school. She briefly mentioned the changes that have taken place in the classrooms, not only physical changes but curriculum changes, as well.
  
- IV. Advisory Council
  - a. Dana explained the purpose for the advisory council as well as it make up. The advisory council meets 5 times a year and consists of 8 people, including parents, teachers, administrators and one student. The council discusses issues, policies and procedures. Dana encouraged anyone with an issue that they would like to see resolved to first bring it to the attention of Dr. Balzano. Advisory Council meeting minutes will be posted on the website.
  
- V. Alumni Association
  - a. Sister Mary Paul has been very busy since her “retirement”. She presented her work tracking down Campus School alumni. Keep an eye out for the Fall edition of Circles. Sister encouraged everyone to stop in and visit her in her office on the 3<sup>rd</sup> floor of Kresge.

- VI. Founder's Legacy
- a. If you do not have a copy of the video presented at the Founder's Legacy stop in the office. There are a couple copies left. It is a fabulous video highlighting the wonderful Campus School children and staff. Mary and Bob Kiernan did a fantastic job bringing the life the Children of Spirit theme.
- VII. Misc.
- a. The children will be treated to Rita's Ice Friday after the Liturgy Mass. Trinity Hall children's treat will be next week.
  - b. Frances Mary will be the Liaison between Tiernan Hall and Trinity to ensure communication to all students and staff. If anyone is interested in helping Frances Mary, we need one more volunteer. Please call Dana.
  - c. The Back to School BBQ will be on September 15 at the Vietnam Pavilion in Schenley Park. A great time was had by all last year! The BBQ is catered by Mitch's BBQ.
  - d. Joan Carcillo introduced this year's Scholastic Book Fair, October 1 through the 5. We will need volunteer's the entire week. Please call Joan or Anne Ward if you are interested in volunteering.
  - e. Enrichment Program was discussed. This program assists teachers with any cultural events or trips they are interested in participating in with their students.
  - f. Homeroom Parents program was explained by Dana. Each homeroom has one or two parents who plan parties, make phone calls if inclement weather and assists the teacher when needed.
  - g. PTA Website is being developed. This website is for PTA information and should be up and running in a week or so. Thank you to Mary and Bob Kiernan for developing the site.
  - h. Chairs of Committees: It has been decided that a two year term will be undertaken by any parent who is chair of a committee or fundraiser.
  - i. Fall Scavenger Hunt is a fun activity for our younger children. Lorraine Buck chaired this committee for many years. She is asking for volunteers from the elementary school to assist and take over this fun activity that the children really look forward to in the Fall. Please call Lorraine if interested.

Dana thanked the group for attending, encouraged everyone to join the PTA and participate. The next meeting will be Wednesday September 26, 2007 at 7 pm in the Library. Free babysitting will be provided.

Respectfully submitted,

Anne Ward

